



D.K. HEALTH AND WELFARE SOCIETY SADAK/ARJUNI

D.K. MAHILA MAHAVIDYALAYA KURKHEDA

Affiliated to Gondwana University, Gadchiroli.

<https://www.dkmmcollege.in>

CRITERION VII

INSTITUTIONAL VALUES AND BEST PRACTICES

METRIC NO: 7.2.1

METRIC NAME: Describe two best practices successfully implemented by the institution as per NAAC format provided in the Manual.

Best Practices

Best Practice I

1. Title – Attendance Management

2. **Objectives of practice:** Regular attendance of the student results in better understanding of the subject as it is presented through different methods and the concepts are made clear through discussions. Besides this the teacher also satisfies the queries of the students relating to the students, thus presenting broader prospective of the topic other than the textbook. Attending class also provides an opportunity to enhance ethical thinking, group discussions, extempore, talks etc.
3. **The context:** Right from the beginning of the session, the students are advised to attend Classes regularly and attain at least 75% attendance. If the attendance is below this, they Shall not be permitted to appear in their exams. This practice spreads awareness among the students and they try their best not to miss classes.
4. **The Practice:** Attendance registers are maintained by every teacher of the college. Regular attendance in every class is entered in these registers. At the end of the month, the attendance of every student is evaluated which is visible to the students and their guardians. Students with short attendance are thereby notified to make up for the same. Before the exams, final attendance lists are generated and displayed wherein the students with short attendance are informed to cover up their attendance with written tutorials in their respective departments. In this respect, medical certificates are also taken into consideration if the student is absent due to some ailment.
5. **Evidence of success:** This practice brings about the consciousness among the students regarding their attendance. They become alert and view their attendance. There are a large number of students in every class and practical laboratories. The participation students in regular activities of the college are appreciable. The performance of the standards in the exams is also found to be good as compared to those students whose attendance is short.

6. Problems Encountered and Resource Required:

1. It has been found that the students in the U.G. do not attend their classes regularly as they are engaged in coaching for competitive exams outside the college.
2. Entering attendance in the system every month proves to be time consuming for regular staff along with their regular classes. Besides this, at times the network poses a problem.


Best Practice – II

- 1. Title of the Practice: Spreading Awareness about Various Scholarships Schemes of State and Central Government.**
- 2. Objective of the Practice:** To increase number of students graduating from rural area by spreading awareness about Various Scholarship schemes of state and central government. When the government informs about the filling of scholarship forms immediately forms are get filled up by the students on Maha D.B.T. portal. This portal is available in English and Marathi language. It helps the students to manage their higher education expenses. Scholarship is given to all liable students.
- 3. The Context:** To provide the right of education to economically backward students who Stays away from Education stream because of lack of awareness about various schemes Government related to Scholarships. Every student gets their ID and password to fill up the application form. Without going to the office of the Maharashtra government Students can get enroll themselves for scholarships.
- 4. The Practice:** The various activities to make students aware about scholarship schemes of state and central Government have been conducted as well as students were guided about Do's and Don'ts of scholarship form filling. We have observed that, because of sessions conducted, Institute is witnessing increase in Reserve category student's admissions as well as economically backward students every year.
- 5. Evidence of Success:** It is observed that students benefitting from scholarship provided by state and central government has notable count as tabulated below:-

Academic Year	Number of Students benefitted by Scholarship
2017-2018	NIL
2018-2019	01
2019-2020	15
2020-2021	25
2021-2022	39
Total	79

6. Problems Encountered and Resources Required:

To bring seriousness among the students of the deadlines, documents required is difficult task.


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