SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

D. K. MAHILA MAHAVIDYALAYA KURKHEDA

D.K.MAHILA MAHAVIDYALAYA, WADSA ROAD, KURKHEDA - 441209
441209
https://www.dkmmcollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

D. K. Mahila Mahavidyalaya is one of the first granted Home Science college affiliated to Gondwana University Gadchiroli ,dedicated to impart quality higher education to girl students from naxalite impoverished, tribal, rural and inaccessible regions. It was established in 15 July 2013 by D.K. Health and Welfare Society Chichgarh, Dist. Gondia (Now shifted the society Sadak Arjuni, Dist Gondia.) Hon. Devidasji Khobragade with humble beginning of 119 students enrolled for degree courses got the affiliation in 21/10/2013.The Institution is located in the outskirts of small town and taluka place, Kurkheda. The Institution is registered under All India Survey of Higher Education (AISHE) by MHRD and Management Information System (MIS) of the Maharashtra Government. The college is mono–faculty college offering undergraduate programmes in Home Science.Through our motto, "TO EDUCATE AND EMPOWER WOMEN" the staff and students promote academic excellence while also reaching out to the less fortunate through sharing of their knowledge and skill expertise with them.

Vision

Women Empowerment Through Quality Education for Tribal and Naxal Affected Areas

Mission

1) To make tribal and naxal affected student aware about carreer opportunities available to them.

2) To include the excluded

3) To educate for self reliance

4) Undertake skill development traning for various target group of the society as social responsibilities

5) Impart knowledge to the student regarding various vocation areas of Nutrition,Textile and Clothing & Child Care

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Mission to impart quality education
- Transparency in staff recruitments, student admissions.
- Various linkages and MOUs are signed with Local and District level organizations.
- Productive extension activities through NSS.

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- Very good rapport between teachers and students
- Ventilated classroom and laboratories.A pioneer institution for women's education and one of the Home Science College affiliated to the Gondwana University.
- Dynamic ,qualified team of teachers
- Many are Ph.D awarded (03 out of 06)
- Innovative, learner-centered, participatory teaching –learning methods employed regularly at all levels.
- College has our own building.
- Spacious library
- Secure and safe environment for girl-students.
- Conduct of administrative audit.
- Student support services like girls common room.
- In the year 2021-2022 three students from our college have got merit in Gondwana University Gadchiroli.

Institutional Weakness

- Lack of infrastructure and resources.
- Vacant positions for Teaching and Non-Teaching are not being filled.
- Lack of funds for development of college.
- Research grant not provided from government and funding agencies.
- Economically weaker background of students.

Institutional Opportunity

- The college can take a lead role in integrating value based education and extension activities into the syllabus to mould students to fulfill the vision of the college.
- To develop virtual class rooms
- Can participate in National level schemes
- Staff invited as resource person by various organization
- To take responsibility of various committees in college
- Opportunity for organizing webinar/seminars
- Expansion of collaboration and consultancy.
- Introduction of job oriented program
- To strengthen e-resources in library

Institutional Challenge

- Sustainability of Home Science
- Divert student for education
- Transportation facilities
- Generation of resources for upgradation of infrastructure.
- Providing resources for marginalized students.
- Socially and economically backward students with low aptitude in language and quantitative skills.
- Developing soft skills among students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

D. K. Mahila Mahavidyalaya Kurkheda affiliated to the Gondwana University Gadchiroli. It offers Home Science programs at the under graduate levels. All courses are under the CBCS system. IQAC conducts seminars, Workshops, guest lectures, for curricular enrichment and enhancement .Cross cutting issues, gender equity, field work and extension activities are inbuilt into the curriculum. Preparation of Academic calendar, departmental meetings, allotment of workload, preparation of timetable, teacher's diary, use of ICT tools and academic software helps in better transaction of the syllabus. Number of value added courses organized for students for enhancement of knowledge. Formal and informal systems are in place .Feedback is analyzed and appropriate action is taken.

Teaching-learning and Evaluation

Teaching learning and evaluation plays a crucial role in all round development of students and faculties. The admission process of the institution is in accordance with the university guidelines. The institute admits students from various reserved categories as per the reservation policies of the competent authority. The institute caters to the learning needs of students of different backgrounds and abilities. Special efforts are taken to identify slow and advanced learners on the basis of their semester examination marks and appropriate measures are taken to satisfy their learning needs accordingly.

All the curricular and co- curricular activities are organized according to the Academic Calendar prepared by IQAC. There is 06 permanent faculty and 08 non teaching staff. 03 faculties have completed Ph.D and other faculties have cleared SET exams. All permanent faculties have completed their faculty development programs. The institution ensures good performance from students through outcome-based education by calculating attainment levels of outcomes.The internal assessment mechanism is transparent and robust in terms of frequency and mode. Our college has designed an internal evaluation system for the CBCS semester pattern which follows the norms of the affiliated university. For all papers of each semester, continuous assessment consists of unit tests and assignments. The internal evaluation system also helps the student to develop an interest in the subject.

Research, Innovations and Extension

The institute puts in sincere efforts to promote research culture amongst the faculty and students by motivating and encouraging them to publish their work in reputed International and National journals and conferences. The institute organizes various seminars, workshops and guest lectures to upgrade the knowledge of faculty and students. Every department has Center of Excellence for the faculty and students to encourage them to take up research & developmental activities by utilizing the resources beyond the curriculum. The institute has created an ecosystem for Research and Innovation by taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure. Faculty and students attend; faculty conducts workshops, conferences, and webinars, to provide an opportunity to explore current topics, hands-on training, and practical applications. Cultural Committee, NSS etc. have already been established in the institute to provide a platform for various activities. Activities such as awareness campaign, tree plantation, health checkup camp, disaster management, etc. are regularly organized and some of them have also received awards/appreciation from renowned agencies in surrounding area.

The institute organizes workshops/seminars/guest lectures to promote interaction between industries and the institution and MoUs are also signed with industries/ corporate houses/ firms to develop activities allied with industries. This is accomplished through raising awareness, participating actively in government-organized drives, and many other things through extension activity.

Infrastructure and Learning Resources

D. K. Mahila Mahavidyalaya , Spread over 1.5 acres of land and Comprising of Planned infrastructural outlay and inclusive facilities for incentivizing Current day teaching-learning methods and related tasks. The college comprises of 3 furnished classrooms. In addition, there are comfortable customized department rooms for faculty members. The college has 8 laboratories (for the use of media, learn and develop good interpersonal relationships within and outside the family), equipped general purpose computer lab providing infrastructural support to computer-technology based and Wi-Fi related needs of the college. In addition , the college has adequate facilities for disabled friendly toilets and ramp etc. The educational and learning environment of the institution is adequately supported by an extremely well stocked library. A range of well-manned committees (Infrastructure, Laboratory,) ensure a holistic and well nourished infrastructural enabled environment ensuring overall development of teachers and students.

Student Support and Progression

 Our college " D.K. Mahila Mahavidyalaya, kurkheda " is located in the rural area of Gadchiroli district. The students are the primary stakeholders in any educational institution and therefore the college believes that all instructional activity should be centered on them. The college makes an attempt to provide significant learning opportunities for student's holistic growth by organizing several committees for student assistance and advancement. The college maintains its commitment and accountability toward students. The students are benefited from scholarships for the assessment period. The College facilitates students with the Government of India Post-Metric Scholarship, all types of State Government scholarships, etc. The college has established regulations to encourage students to participate in extracurricular and cocurricular activities. The college has established a student support system that includes a grievance redressal cell, student council cell, an anti-ragging cell, a suggestion box, feedback mechanism etc. The mechanism for student and staff grievance redressal and prevention of sexual harassment is strong and active in college. The offline complaint system and code of conduct are well-defined and available. The college has established a career counseling and competitive examination cell. Various Competitive guidance programs, test competitive exams, career counseling & guidance, etc. have been organized. Total number of 04 students progressed to master during the assessment period. Various sports and cultural activities have been organized and participated in the college per year for the assessment period. D.K. Mahila Mahavidyalaya, Kurkheda formed an alumni association on the college level. The institute maintained strong and healthy interactions with alumni. The institute is in the process of registering an alumni association. Alumni contribute their inputs in feedback for the college development.

Governance, Leadership and Management

The college aims to provide educationally disadvantaged student and to attain this aim we have been striving hard since the inception of the institute. The governance and leadership are in accordance with the vision and mission of the institution. Institution has always tried to lead the progress and development of the learners.The governing body, College development committee, Local management committee, principal, and IQAC coordinator play an important role in shaping the institution and effectively managing the growth of the college. The principal organizes meeting regularly with heads and members of various departments/committees to deal with various issues. The college is prepared to adhere to the directions and guidelines regarding the syllabus and teaching-learning process. The faculty members are encouraged and assisted financially to participate in National/International conferences and seminars. Feedback obtained from various stakeholders, analyzed and is taken into consideration. The decisions and policies of the management are implemented through the principal and the coordinators of various committees. The faculty members and the student have representation on decision making committees. The strategic plan is prepared and its effective implementation is carried out for the attainment of the vision and mission of the institute.

The principal implements the action plan to improve the quality of teaching learning process of the institute as per the recommendations of the IQAC cell. The IQAC cell is functional and regular meetings are held, audits are done and NAAC supporting works are carried out under the guidance of IQAC

Institutional Values and Best Practices

To create awareness about the concept of Gender and the Importance of Gender Equality, college organizes various activities by promoting the students for their active participation. There is a girl's Common room for the students with table & chairs, fans, clean drinking water and mirror. There are separate toilets for the students and Separate washroom for disabled students is available. Girl's Common room is equipped with first aid box. The Institute displays important information for students on the college notice board (and website) about professional ethics, code of conduct norms, rules, and values.

The college takes lot of efforts to create awareness about energy conservation and uses LED lamps to minimize the economic burden of electric bills on the institution. The institution also has an overhead tank of water. Every washroom is having pipelines from the overhead tank to get enough supply of water every day. Institute follows green practices such as tree plantation, plastic free campus and partial paperless work to promote environmental consciousness and sustainability. Policy on energy conservation and green initiative is displayed on the college notice board. The institute is plastic free zone as it is strictly informed to all the staff and students not to bring any plastic container. As a part of practical curriculum solid waste management techniques have been taught and employed in the college campus. As a mark of respect in our college all National festivals, birth/death anniversary of great Indian personalities will be organized every year. Our College strives more to impart knowledge on values, rights, duties and responsibilities of citizens. The institute offers counseling and a competitive exam center to help students improve their Employability. The institute has been adopting and prevailing certain best practices for the last few years on a regular basis and functioning effectively.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	D. K. MAHILA MAHAVIDYALAYA KURKHEDA
Address	D.K.Mahila Mahavidyalaya, Wadsa Road, Kurkheda - 441209
City	Kurkheda
State	Maharashtra
Pin	441209
Website	https://www.dkmmcollege.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Pallavi L.tagade	07139-299298	7767050619	-	pallavitagde1708@gmail.com
IQAC / CIQA coordinator	Priya A.sangole	-	9730642902	-	dkmiqac81@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Maharashtra	Gondwana University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	D.K.Mahila Mahavidyalaya, Wadsa Road, Kurkheda - 441209	Tribal	1.5	883

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Faculty Of Science And Technology	36	HSC	Marathi	360	162

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				11			
Recruited	0	0	0	0	0	0	0	0	3	3	0	6
Yet to Recruit	0				0				5			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				11
Recruited	8	0	0	8
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	3	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	2	0	4
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	162	0	0	0	162
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	18	13	8	1
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	48	32	39	18
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	14	11	21	10
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	2	4	0	1
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	7	23	5	5
	Others	0	0	0	0
Total		89	83	73	35

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	D. K. Mahila Mahavidyalaya is an affiliated college of Gondwana University Gadchiroli and follows its guidelines and norms in both letter and spirit. Multidisciplinary and Interdisciplinary are integral to holistic education and have been integrated into the syllabus prescribed by the University. Students of all courses opt for Electives from a wide spectrum of options offered by Departments other than their course of study. This enhances their understanding of other disciplines and enriches their learning. To give students a wider exposure, college-level invited lectures , seminars and special talks organized by departments give students a deeper understanding of other disciplines. As an affiliated college, there is no

	scope for offering a multidisciplinary flexible curriculum with multiple entry and exits. Our faculty are also encouraged to do NEP courses held by UGC HRDC.
2. Academic bank of credits (ABC):	Gondwana University Gadchiroli offers the use of ABC. The college has put the ABC guidelines issued by Gondwana University Gadchiroli. The college has constituted a committee for the registration of students and reported it to Gondwana University. Implementation of NEP in the academic year 2024-25, students will create a bank of credit that will be transferable and interdisciplinary, and multidisciplinary. Students will also have multiple entry-exit options as per their requirements. The college has completed 48.14% of the student registration in ABC. The college constituted a committee for the registration of students in ABC where the staff guided and registered the students for ABC. The college has nominated Prof. Nitin M. Ghatbandhe as Nodal Officer for NEP as per Govt. of Maharashtra guidelines. D. K. Mahila Mahavidyalaya, implements NEP under Process. This Process Includes Nodal Officers have been selected and syllabus, Exam Schemes related Annexure's work in process. Implementation of NEP will be beginning with the first year undergraduate programs.
3. Skill development:	The college continuously offers opportunities for students to develop their skills in tandem with changing needs. Furthermore, students skills are augmented by frequent interactions with alumni and industry experts. This enhances their preparedness for the world outside the college. NDLI-Club aims to create an ecosystem and a single-point hub for the development of entrepreneurship by providing appropriate education and training. To introduce the skills required by the students and staff the institute has launched IIC, which has adopted a policy to run skill development programs for the overall development to mitigate the requirement of 21st-century skills in the society.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The curriculum being taught under an affiliated system gives students an in-depth understanding of our rich cultural heritage, including its language, culture, and knowledge systems. Our college is situated in rural and Naxal areas and the students come from remote and backward villages. The

	students are well acquainted with Indian culture and traditions. The college runs undergraduate course in Home Science and the medium of instruction is Marathi. As the students come from rural areas and their first language is Marathi, the course are being taught taking into account their linguistic ability and skills.Besides, regular performances, field works are organized in collaboration with SEARCH which gives students wide and varied exposure to performing arts from various parts of the country. This is a humble initiative to cherish and celebrate the rich cultural heritage of our country India, to be able to preserve and propagate its history, traditions, and values. The institute actively engaged in spreading the rich heritage of our country and traditional knowledge in the fields of traditional textiles, traditional recipes and cooking methods and culture. We adopted one language system for running the programs of UG. We impart knowledge of English and communication skills in our curriculum. To preserve and spread Indian culture and tradition we organize various activities such as traditional day celebrations, various festivals and Marathi Bhasha diwas. We inculcate Indian culture. The college organizes competitions such as elocution competition, Folk songs, and folk dances in annual gatherings which encourage students to connect with the rich Indian Cultural heritage.
5. Focus on Outcome based education (OBE):	Gondwana University, Gadchiroli as per CBCS guidelines, the university reconstructed the syllabi of all the programs. In restructured programs, the university included the outcomes in the form of objectives of the courses and programs. We discuss with the student regarding the course and program outcomes at the end of the academic year. We verify these outcomes by various attainment methods. The Learning Outcome Curriculum Framework syllabi prescribed by Gondwana University were formulated with the outcome expected from students of a particular course at the end of the program. They are in synchronizing with the expectations of the program and the desired skills and knowledge to be inculcated in students. The outcomes are delineated clearly, and the teaching plans are outlined accordingly. This enhances the quality of education being imparted to them and frequent student-faculty meetings align pedagogy to the desired outcomes.

	Furthermore, with the IIC, platform, resources are shared to augment teaching learning in classrooms.
6. Distance education/online education:	The college conducts classes in regular offline mode. During the Pandemic, class were conducted online by using Google meet and Teachmint applications. Institute encourages faculty to organize webinars, Quiz's, Surveys and Workshops on various subject issues online mode.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes,the Electoral Literacy Club has been set up in our college and it is in functional mode.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes,the formation of Electoral Literacy Club is made up of faculty and students coordinator.The principal of the college has issued an office order regarding the Electoral Literacy Club referring to their duties and responsibilities.College has appointed NSS program officer to carryout the activities.The activity is functional.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The college conducts rallies for voter awareness. College carries out the activity of taking the Pledge on 25th January every year which involves the students and staff. The pledge consists of the voting and constitutional provisions related to the election. The college also takes the form for making Voter IDs and supplies to those students at the time of admission and submits it to the Tahsil office for the Voter ID of a particular student.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Initiative taken by the college for creating the awareness of villagers on election processes.NSS department carries out these activities through its various campaigns.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The students above 18 years are encouraged to enroll as voters in the electoral roll of concerned constituencies. The college at the time of admission conducts the voter ID registration form filled by the students and submits to tahsil to register the students

	in electoral roll.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
165	123	82	48	100

File Description	Document
Upload Supporting Document	[View Document]()
Institutional data in prescribed format	[View Document]()

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 04

File Description	Document
Upload Supporting Document	[View Document]()
Institutional data in prescribed format	[View Document]()

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
04	04	04		

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
35.41	18.26	4.86	13.53	5.96

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

- The college is affiliated with Gondwana University Gadchiroli and hence follows the curriculum prescribed by Gondwana University Gadchiroli.
- Various programmes have Choice Based Credit System (CBCS) implemented with elective subjects.

Planning & Preparation of Academic Calendar

- Before starting each academic year, the university gives the pathway regarding the date of commencement of each semester, the end of the semester, and the tentative schedule of examination in the form of a university academic calendar. The academic calendar of the institute, based on the university guidelines is then prepared and given to all the concerned.
- Faculty meeting is then conducted by the Principal to discuss the Academic Calendar, and teaching workload distribution, and prepare time table.
- The students are informed about the academic calendar through a notice board.
- Every faculty prepares the annual plan to deliver lectures as per the course syllabus.
- The calendar includes the schedule of examination, internal examination, semester-end examination, curricular, co-curricular, and extracurricular activities, guest lectures, and events.

Time Table:

- Timetables are prepared and uploaded on the college notice board and website before the commencement of the semester to ensure the timely commencement of classes.
- A general-level meeting is held at the inception of every academic year. It follows all teachers meeting where expected departmental planning related to teaching, workload, timetable, etc., is discussed.
- Departments accordingly prepare their schedules, and teaching plans and submit them to IQAC Coordinator. To make it transparent and clear academic diary is provided to every staff member. This diary is observed by the principal.
- The feedback system of all the stakeholders is also undertaken by the Institute, which is further conveyed to higher authorities for corrective measures.
- Institute also has well-developed mechanisms for advanced and slow learners.

Internal Assessment & Examination

- The prescribed evaluation framework is according to the direction and ordinance provided by

affiliating university. It is a mandatory component and the college has to conduct the internal assessment and report the grades and feedback to the university.

- Faculty gives various assignments to the students by the guidelines given by the University for Various Programs conducted by the college. Besides this, the faculties conduct unit tests and annual test examinations for the assessment of the students.

Library

- The college has an enormous library building on the campus. It holds close to 1010 books, Reference Books, Textbooks, Magazine, Syllabus, Old Unversity Papers ,News Paper etc. For the learning extension college provides internet connectivity through 60 MBPS Wi-Fi on the college campus. Moreover, teachers support students academically by giving them study materials on, Whats App groups.Interlibrary service.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 04

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses

of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 17.76

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
69	23	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Professional ethics:- Papers such as Applied Physiology ,Basic Chemistry ,Health Science, House hold Biology, Nutrition, Fashion Design ,Apparel Construction , Extension training management. lead to a greater awareness of professional ethics in students. This also leads to holistic development in students apart from academic knowledge in their core areas.

Gender:-Gender sensitization in integral to the overall growth and development of students. Awareness of gender issues makes them more sensitive and sensitized citizens. Amongst other Papers, the following papers are immensely popular amongst students, Fundamentals of Human Development, Infant stimulation and Toddlerhood, Early childhood Development and Adolescence, Dynamics of Marriage and Family, Developmental Assessment. College has following committees which focus their attention to Gender issues Women cell, Equal opportunity cell, Sexual harassment committee, Anti-Ragging committee Counseling cell.

Human Values or Health Values: - Making students aware of intrinsic human values are integrated in several papers. Human development, Food science and Nutrition, Housing and home furnishing, Extension learning. Prevention and control of disease ,basic knowledge of role of disinfection in health care of mother, preparation of drug, phenyl, perfumes, preparation of lipstick.

Environment and sustainability:- Enhancing awareness about our environment and sustainability is

important for every student .The paper Environmental science is mandatory for III semester students. Amongst other papers the following integrate inclusivity and sustainability in student's education. Application of LPG, detergent making simple and herbal shampoo. Nutrition and diet therapy focus on sustainable health. Energy   management in family resource management. Solid Waste management. N.S.S promotes environmental protection through tree plantation and other sustainable development programs. In these camps, N.S.S organizes various environment related programs including tree plantation, campus cleanliness, poster competition

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 53.33

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 88

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 63.8

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
89	83	73	33	41

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
100	100	100	100	100

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 60

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
45	45	42	24	24

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
60	60	60	60	60

File Description	Document
Institutional data in the prescribed format	[View Document]()
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document]()
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document]()
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document]()

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 41.25

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

- For enhancing learning experiences the teachers adopt many approach for example, lecture method, interactive method, project and field work method, power point presentations black board presentation.
- For they use the lectures of YouTube to make learning interesting beside the traditional methods.

Some student centric methods are given below

- Skill based project work stimulate student's interest on the subject & provide students an opportunities of freedom of thoughts and free exchange of different views.

- Interactive methods:- The teachers make learning interactive with students by motivating student participation in group discussion, role play, subject quiz, educational games, etc. class room discussion in various topics are done under features.
- ICT enabled Teaching includes PPT Presentation on Google meet
- Experimental learning or laboratory method is used in all home science subjects to acquaint the students with the facts through direct experience individually.
- Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their leering experience.
- Group learning method:- Group learning method is now being adopted through what's app group. Students share their notes & study material this app group are made by a students or by the contact teacher.
- Virtual Classroom using Google meet app for online teaching learning process in corona pandemic

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 30.77

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
07	07	09	09	07

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	**View Document**

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 83.33

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
04	03	03	00	00

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	**View Document**
Institution data in the prescribed format	**View Document**
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	**View Document**

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

College always follows the rules of the Internal/External Examination of Gondwana University Gadchiroli. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.Grievances handling mechanism is completely transparent. For complete transparency and mall practice in semester.Theory examination conducted by other centre and for practical examination, university assigned an examiner from other college.

At Institute level: At Institute level, an examination committee, comprising of a one teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. Within a time bound the Internal Assessment marks are entered in the University web portal.

At University level: If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action. Students can bring their grievances by applying for the following evaluation procedure: Re-Evaluation: Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Programme Outcomes of Bachelor of Home Science

POs 1:- To Take science from laboratories to common people

POs 2:-Develop professional skill in Food and Nutrition, Human Development, Clothing Construction, Management of Resources and Interior Development, Extension Education & Communication Technologies.
POs 3:-To learn entrepreneurial skill for self empowerment as well as for community.
POs 4:- To understand science & technology that enhance the quality of life.
POs 5:- To understand and appreciate the role of interdisciplinary science to enhance the quality of human life.
POs 6:-To train the students to take up lead roles in extension and community outreach programmes and thus to contribute towards programmes development.
POs 7:- To Provide opportunities to the students to sharpen their capabilities with sense of social responsibilities

Programme   Specific Outcomes of Bachelor of Home Science

PSOs 1:-   To introduce the student for programme of Home Science.

PSOs 2 :- To introduce Home Science as a discipline and multidisciplinary course.

PSOs 3:- Role of Food and Nutrition for sound health of individual and community.

PSOs 4:- Role of Human Development in building good citizen.

PSOs 5:- Role of Textile & clothing in personality development.
PSOs 6:- Role of communication and extension in community Development.

PSOs 7:- To Make the students aware of role of resource Management in development of family & communication.

PSOs 8:- Develop skills for entrepreneurship in one of the five disciplines

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The attainments of program outcomes are monitored through IQAC. It is aimed at molding students' academic career through incorporating competencies based on knowledge, research analysis skills, communication skill, ethics and team work .These programmes outcomes are competent enough to contribute to overall personality development.

1. Programme outcomes and course outcomes are included in the curriculum designed by Gondwana University.

2. A college level committee for attainment of POs is formed along with IQAC Committee to finalize and monitor programme outcomes for each programme according to university guidelines. This committee is presided by the Principal and all permanent faculties.

3. The information regarding Program Outcomes, Program Specific Outcomes and Course Outcomes of different programmes is also shared though Library notice boards , General notice boards and departmental display boards.

4. Parents are informed about outcomes during Parents -Teachers Meeting (PTA) as well.

5. Our institution clearly mentions Programme outcomes and course outcomes for all academic programmes in the college website.

6. The students and teachers are provided with academic calendar at the beginning of the academic year and each department prepares action plan accordingly.

7. The institution frames different committees to cater to attainment of program outcomes and program specific outcomes including Admission , Time Table , internal examination , IQAC , Mentor- Mentee , co-curricular committees etc

8. Result analysis is conducted by each dept at the end of the semester and same is reported to the Program Outcome Attainment Committee.

9. Value Added courses are ensure students supplementary learning experiences

10. Analysis of Program outcome is done through periodic internal examination, field surveys, industrial visits, study tours etc which equips students to become more practical. Method of assessment of POs / PSOs - The Program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods include students scoring in University examinations and observation of student perspective of knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on University Examination outcomes, internal unit tests and class wise assignment writing. Finally, program outcomes are assessed through Program Assessment Committee which concludes the PO attainment level. At the end of each semester, university conducts examinations. Based on the result published by University, the Course Outcomes are measured. Indirect methods- Evaluation of assignments- The Assignments are given at the end of each module / unit which helps to measure student narrative skills and writing skills. The assignments are provided to students and they refer the text books and good reference books to find out the answers and understand the expected outcome of the given problem. Two internal tests are conducted per semester for ensuring that the students have achieved desired level of competencies at each unit/ module level.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 85.71

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
16	00	02	00	00

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
18	00	03	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.52

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

College initiatives the institution has created an ecosystem for research, innovations and creation and transfer of knowledge supported by dedicated centers for research, entrepreneurship, community orientation, incubation, etc., by developing desirable human resource, taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure. Awareness meets, workshops, seminars and guest lectures are organized. Students are provided facilities to build prototypes useful for promotion of Agriculture and Rural Development. Institution organized various activities which gives real time exposure to the students and provide them a platform to showcase and implement their practical learning. In Collaborations our college has signed MOUs with industries for practical knowledge. In beyond campus our college has expanded the Innovation and Knowledge transfer initiatives in other region colleges by appointing them in IIC council of college. IIC has recognized our college as Mentee College under the Mentor-Mentee Scheme. Under this the Innovation, Incubation, etc., programmes are taken. https://iic.mic.gov.in/institute/mentormentee

File Description	Document
Upload Additional information	<u>View Document</u>

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	<u>View Document</u>

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 3

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
08	04	00	00	00

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.25

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
01	00	00	00	00

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

For all over development of the students our institution organizes various multipurpose extension activities. We always strive to mass through institutional vision and mission. Extension activities were organized by various departments like Swachha Bharat Abhiyan, Women's study cell, Population Education Cell and NSS of the college. Various activities are organized throughout the year to sensitize the students regarding social issues. Department of NSS of the college celebrates International Yoga day every year on 21st June; however in year 2020-21 it was celebrated by online mode. Department of food science and nutrition of the college organized one day national webinar on "Ensuring Nutrition for All" dated 7th September 2020 for to aware the people of society about their health, fitness and diet during normal and pandemic condition. Department of household biology of the college organize National webinar on "Women's Health and Wellness "dated 25th March 2021. Student's mandal/ group were created by Nehru Yuva Kendra, Gadchiroli and NSS for promoting sports, carrier development and solving social problems through this student groups in villages from kurkheda tahasil. Department of extension education organized National E-quiz on 'COVID-19 awareness'. 64 participants were participated in State level E-quiz on 'Library awareness' organized by Department of library.The students guided the people about washing their hands, using sanitizer, keeping social distance, staying safe and taking Covid-19 vaccination.People of the region are so much afraid Corona vaccine so our student council aware those about the issues related to Vaccination. The institute encourage the students to attain the programme on focusing on gender equity, women empowerment etc. and also attained the programs organized in Shree Govindrao Mungate college, Movie club and Women's study Cell in joint venture with **MAVA,** Mumbai organized **SAMBHAV** programme of three days dealing with teenager's problems by different way.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

- The college has not recieved the awards and recognitions for extension activities from government /goverment recognised bodys during last five years.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 10

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
06	01	03	00	00

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 00

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

D.K. Mahila Mahavidyalaya is situated in beautiful landscape in rural area and has well equipped laboratories , spacious classrooms and infrastructure facilities. The college has a land area of 1.5 acres and total built up area is 883 sq.mt.

1. **Teaching-Learning Facilities:**

All the classrooms in the institute are furnished, capacious and well ventilated. All the classrooms are equipped with Desks, bench, Fans, Tube lights, bulbs, black board creating the Conducive environment for teaching-learning.

2. Laboratories

The College has 8 equipped laboratories with necessary instruments, equipment's, carpet area, lighting, and ventilation. The laboratories are permitted to open beyond college working hours depending on the need of students.

3. Computing Equipment

The institute has 2 computer Systems enough supporting equipment   like scanners and printers are also available.

Other Facilities:

1. Faculty Rooms

Individual/shared faculty rooms are equipped with the required furniture.

2.Washroom and Drinking Water Facility

Adequate Gents and Ladies washrooms are available on along with water purification.

3.Sports and Games

The institute has a spacious and well equipped indoor-sports room, where students can play games. Sufficient area is allocated to outdoor sports and games with adequate facilities.

4.Cultural

Provided with adequate facilities to conduct various cultural activities.

Add on Facilities:

A) First Aid Box

B) Sanitary Pad Vending

C) Yoga & Meditation Centre are also available in the campus.

D) CCTV Facility

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 7.2

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.36	0.25	0.51	3.80	0.70

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The library is the center and heart of any academic college. Our college library is a Learning Resource Centre. The library is the fulcrum of support for the entire Academic Activities of the college. Major Part of the Library is Information, Users, and Library Staff. College Library provides books, and journals as well as update faculty and students on current happening in subjects that are offered and topics covered in the syllabus as well as reference information materials. College Libraries provide the latest quality information of relevance to college education. The library ensures the purchase and use of current titles, print and free online e-journals, and other reading materials with the help of 'The Library Advisory Committee for the development and improvement of the library.

Library Advisory Committee takes care of the requirements of the library viz. Text Books, Reference Books, Journals Periodicals, News Papers, Book Shelves, Computers, Stationary, etc. The mission of the library is to fulfill the goals of the institution by providing qualitative services. Following are a few best practices conducted every year to inculcate reading habits in students to improve their performance and involve students in collection development. Library Advisory Committee holds meeting at regular intervals to contribute and ensure the smooth functioning of the development of the library.

The library has Bibliographic Database is created using Microsoft Office MS-EXCEL application. All the bibliographic details of the books are made in MS-EXCEL and an easy book search facility through Find & Select Option acts as Library OPAC.

NDLI Club : NDLI Club approve by Ministry of Education

Club No: INMHNCBPMVYQG5P

To inculcate and inspire the reading habit among the students, the Library department held a "Books Exhibition." The record of the books issued and returned was kept properly by the Library department and a visitor register was also maintained for the students and staff members who used the library facilities.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college offers a variety of information technology resources to assist students and faculty with their Studies. This includes computer and internet access. Our college allows teachers and students to use IT based teaching-learning methods. In the academic year 2014-15, the college adopted an IT facility for the office, which was previously operated manually, and in the academic year 2022-23, the entire campus was Provided with 60 Mbps Wi-Fi access to all students and faculties. On our campus, FTTH Wi-Fi services provide internet facilities We currently have computers in good working condition With printer. Online Platforms like Zoom, Google Meet and Google Tools effective Teaching-Learning is implemented recently.

The college's IQAC cell keeps track of the website and updates it on a regular basis. The college hires an Expert to maintain and repair the computers. Periodically, maintenance and upgrades are carried out.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 82.5

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 02

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 1.56

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.36	0.25	0.18	0.25	0.18

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 15.44

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
39	25	15	01	00

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: D. 1 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 28.19

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
62	84	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 22.22

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
04	00	00	00	00

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
16	00	02	00	00

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.4

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	03	02	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

D. K. Mahila Mahavidyalaya, Kurkheda, Dist. Gadchiroli, was established in the academic year 2013-14 in the rural and naxal affected area of Gadchiroli district for women by D. K. Health and Welfare Society Chichgarh, Gondia. Our institution has no registered alumni association. In our institution Alumni Association has created at college level, through the alumni students are called for participation in various committees and programme. Alumni student's feedback has been taken on the development of college. Their extents suggestions for the improvements of college, like getting start M. Sc. in this college. Our alumni students are taking higher education in different streams of higher education. All alumni has actively taking part in the annual meetings. In that meetings they were interact with current students of our college.

In upcoming days alumni association shall be organized various activities as counselling of students for their career guidance and help in field work and industrial visit etc.

File Description	Document
Upload Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

D. K. Mahila Mahavidyalaya established in 2013 is one of the pioneering institute for women, which aims to cater to the needs of women students belonging to diverse socio economic background and cultivates moral, intellectual, spiritual, social, emotional and all round development of its students.

Vision - Women Empowerment through Quality Education for Tribal and Naxal Affected Areas.

Mission –

1. To make Tribal & Naxal affected Student aware about career opportunities, available to them.
2. To include the excluded.
3. To educate for self – reliance.
4. Undertake skill development training for various target group of the society as social responsibility.
5. Impart Knowledge to the Student regarding various vocation areas of Nutrition, Textiles Clothing & Child Care.

The vision mission statement of the college clearly reflects a multidimensional approach to education, which contributes to national development .It helps in inculcating global competence, value system and quest for excellence. Our mission is realized through the inclusion of topics related to women empowerment in the syllabi. Lectures are arranged on important topics by eminent professors, on thrust issues. Educational tours are organized for students to gain field experience.The vision and mission of the institution is in adherence with the objectives of Higher Education. The effective leadership of the Principal ensures the same by good governance of all academic, administrative and extracurricular activities.The college observes a democratic set-up for planning of academic and administrative activities. the college has constituted the following major committees for effective governance.The college practices decentralized and participative management approach in all its activities, initiatives and decision making, involving the Principal, heads of the departments, faculty members and the office staff at all levels. Various committees are constituted for the smooth functioning of academic and administrative activities. These committees review the progress of the assigned work and report regularly to the Principal. Decentralized arrangement results in effective and efficient governance of the college.The entire staff of the college is involved in the management of student attendance which plays an essential role in the performance of the students.Each subject teacher duly takes attendance in the class which is calculated at the end of the month. The same process is carried out every month and the students are informed from time to time. They are given chance to bring forward their reasons for short attendance, which when found genuine are made up through tutorials, given by teachers of the respective

subject. The students with short attendance are informed to contact their subject teachers regarding the attainment of the required attendance. All the members are available in the department to resolve the grievance regarding short attendance. Attendance management creates awareness among the students regarding their punctuality in their classes.

D. K. Mahila Mahavidyalaya, implements NEP under Process. This Process Includes Nodal Officers have been selected and syllabus, Exam Schemes related Annexure's work in process. Implementation of NEP will be beginning with the first year undergraduate programs possibly from with the academic year 2024-2025.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Maharashtra Public University Act of 2016. All other committees are given responsibility to look into the management of various parts /matters of the college On management level the College is governed by the President and the Secretary At the College level, the principal leads both the academic as well as the administrative sections.The College office mainly looks into matters related to admissions, eligibility, and examinations. It provides clerical support required for maintaining records and interaction with government, university, parents and students.Staff College Council is the main body looking into the matter of the college by forming various committees various committees in the college help in monitoring and facilitating several administrative functions.The principal is the Head of the institution. Other committees are constituted for decentralization of all academic and administrative activities. The chairperson ensures timely execution of their assigned work.

The perspective plan for development is manifold before the onset of every academic year i.e. during the summer vacation. A policy is laid out to emphasize on the following points.

- Growth is evident though increased number of students.
- Bringing some new course including value added courses.
- Preference to NET and Ph.D. qualified candidates for recruitment as teachers.
- Use of innovative techniques in admission, evaluation and monitoring.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The appraisal for teaching and non- teaching staff is done by own self in a prescribed format provided by the state government. In the previous years it was filled Offline in a prescribed proforma, in the proforma provided on the state government website for the teaching staff. These proforma have got different sections displaying various activities and their relevant marks. It when filled generates the API score of the individual. Hard copies of the same with supporting documents are submitted to the IQAC. The members of the IQAC then verify these documents.The faculty after teaching in the class room gets their self-appraisal by the response of the students. The feedback given by the students also serves as a means for appraising the performance of the staff. Daily dairy filled by the teachers, signed by the head of department and subsequently by Principal, Impact factor and citation index of research publications, books and chapters published, question papers for various colleges also serve as means of performance appraisal. Some other sources of performance appraisal are invitation as external examiners, and resource persons by different colleges.

The average teaching load of teachers is three periods and one practical (three periods) per day so that the faculty members get sufficient time for other activities like: Monitoring committee activities. Checking of assessments, mentoring the students under their guidance. Preparing aids for lectures using ICT.

Investing time in their own research activities and higher studies.

- Seminars and workshops are conducted which provide updation and exposure.
- Healthy and hygienic work environment.
- Well maintained departments with necessary equipment.
- Casual leaves and medical leaves are given as per policy.
- Separate parking for two as well as four wheelers.
- Green and clean pollution free environment.
- Availability of pure drinking water cooler
- Clean and adequate toilets with regular cleaning throughout the day.
- A yoga facility available.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 12.77

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
05	01	00	00	00

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
07	07	07	07	07

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from

various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

All the financial transactions carried out by various departments of the college are done through a specified procedure. The bills for the same are then given to the accounts section of the college, where all the entries are maintained in the cashbook. These cashbooks are checked by the accounts checking committee of the college. If there is any discrepancy, it is brought to the notice of the concerned staff and then it is rectified. Thus the internal audit is carried out annually.

- The fee structure is as per university norms.
- The financial resources of the college are managed in a very effective and foolproof manner.
- The regular expenditure in any head is monitored at various levels like staff member committees. The college principal and the managing committee of the college.

Concerned departments a first make a proper demand in writing for the requirements of apparatus, equipment, repair etc. to the principal. The bursar and the principal scrutinize the application and direct the office concerned to invite quotation of reputed concerns/ companies/ suppliers. After that other formalities are completed like stock entry and the records are maintained.

Mechanism of Internal and External Financial Audit :-

The budget estimates and audited statements are prepared regularly. The internal and external audits are carried out to ensure effective and efficient use of financial resources. There is a proper allocation and utilization of the annual budget.

Internal Audit:-

Internal financial audit is the continuous process and authorized clerk mainly handle it.Internal audit is carried out annually

External Audit:-

Every year a group of external auditors comprising a team of chartered accountants perform the auditing of the institute's financial records and book as per guidelines of the income tax department. For external audit management has appointed a chartered accountant Mr. Rajesh Chatur and Associates who takes care about external audit at the end of every financial year.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Effective feedback both positive and negative is very helpful. Feedback is valuable tool to be used to make important decisions. Continued feedback is important across the entire organization in order to remain aligned to goals, create strategies, development of students, improve relationships and much more.A time table is prepared for taking feedback about the teachers and other facilities provides by the teaching/ learning college to the students. The IQAC provides the proforma for feedback in required numbers, according to the student strength. The students are given sufficient time to fill up the proforma without revealing their identity.As per the feedback of the students marks are allotted to each teacher, then percentage is

Calculated on basis of number of feedbacks. The chairperson of IQAC then briefs the staff individually appreciating or motivating the teachers for improved performance.Another initiative of the IQAC to enhance quality in the students has been the formation of a Personality Development Cell in the session 2020-21. This cell organizes motivational lectures by experts in various fields such as Indian Culture, ethics , guidance for personality development to face competitive exams and interviews, awareness on various issues like environment, cleanliness, health and hygiene, self-presentation on different occasions, life of outstanding personalities, language and communication skills. It also takes feedback from students in form of group discussions and interactive session. To give exposure to the students several competition are organized from time to time.This cell makes efforts for the overall personality grooming of the students, thereby enabling them to face the challenges of life.The institution holds meetings of the teaching staff, heads of departments, academic counsel, members of IQAC from time to time wherein the teaching learning processes are evaluated. The results of various exams are analyzed and the subjects in which the students are lagging behind are identified and strategies to improve them are formed.It coordinates experts, students and companies for various activities.Introduction of new courses, use of power point presentation and other ICT tools for effective teaching. Subject related extension activities are carried out. Special emphasis is laid on faculty and staff up gradation through training programmes.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**

3. Collaborative quality initiatives with other institution(s)

4. Participation in NIRF and other recognized rankings

5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Promotion of gender equity:-

Being a women's college gender equality among the student is all round. The Institution promotes gender equality through various initiatives and programs conducted every year. It also ensures proper discipline and provides a safe environment for the student. The women development cell, Anti sexual harassment cell and other committees conduct various activities on gender related issues. Various facilities provided by the institution to ensure gender equality are as follows.

Safety & Security:-

- The Institution takes several measures for the safety and security of the student. The students are allowed to enter only after showing their identity cards issued by the institution.
- The entire campus is under continuous surveillance of CCTV cameras covering the college premises for the purpose of security of the students.
- Institute also having fire extinguishers at appropriate places.
- Code of conduct is prepared by the college for students, teaching and non-teaching staff and it is displayed on the college website.
- Complaint box is kept on premises for illegal activity. First-Aid Box is also available and maintained.
- Anti-Ragging committee, Discipline Committee, Grievance Redressal Cell, and Anti Sexual Harassment Cell are formed to resolve student problems and to control illegal acts regarding female students.
- Women Development Cell encourages girl student to participate in self-defense programs.
- Cultural events / festivals like Rakhi festival, Diwali festival and fresher party etc. are conducted which also create awareness and make the student to understand the gender equality.

Counseling:-

The college has a mentoring system. A mentor teacher of class guides students regarding academic, Personal and other matters through counseling. The personality development cell in the college holds regular interactive sessions with the students. Along with academic guidance the mentor's also help students in career opportunities.

Girls Common Room:-

There is a girl's Common room for the students with table & chairs, fans, clean drinking water, mirror and vending machine. There are also separate toilets for the students.

Any other relevant information:

- Medical and Health Check-Up camps are organized.
- Organizing National webinar on Nutrition and Health.
- Celebrating international women's day in college.
- Celebrating 'World breast feeding week' in college.
- Encouraging girls students to participate in extra-curricular activities (sports, cultural and other competition)
- The poor and needy girl students are provided Admission and exam fees through the Students Welfare Fund generated by the teachers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institute has a mission of holistic development of student. The Institute provides education to all students irrespective to their culture, region, communal socioeconomic and gender. The Institute has faculty and staff members from different culture, region and community. The Institute provides same platform to all students, irrespective to their culture, region and community.

A wide range of extracurricular Activities like Quiz, Essay writing, Singing, Dancing, Sport events, Slogan writing, Poster making, rangoli competition are held in the college for the all-round development of students. These events and activities help to encourage their interpersonal interactions, to develop them at social, emotional and intellectual level and for confidence building.

To represent our Indian culture, on the occasion of women's day, Adiwasi day and college social annual gathering we organize a traditional dress competition and fashion show. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

The Institute organizes various activities in the campus for inculcating values for being responsible citizens as reflected in the Constitution of India. Some of the events celebrated every year are as follows:-

• The Institute celebrates two important national festivals, Independence Day on 15th August and Republic Day on 26th January every year. All teaching, non-teaching staff and student participate for the cause of nation.

• Various types of Pledge taking activities, as per Government directives, are also organized from time to time in the Institute.

 • The Institute also used to organize **Integrity Pledge Day** on 31st October every year on the birthday of Sardar Vallabh Bhai Patel as the symbol of Unity Day.

• On the occasion of **Indian Constitution day** recitation of the 'Preamble' of the constitution was held. Students can understand the importance of the preamble of the constitution as it is gist of all the articles mentioned in the constitution.

• **Kargil Vijay Diwas** was observed to honor and remember our jawans who fought selflessly to provide safety and peace to the nation.

• Programs imbibing Human Values and Professional Ethics are also organized regularly in the Institute under extension activity cell.

 • Institute used to pay respectful homage to Missile Man and Former President of India Dr. APJ Abdul Kalam on his birth and death anniversaries.

 • Breast Feeding Awareness Programs were conducted every year in the Breast Feeding Week.

 • The college staff is always granted leave to cast vote in elections as well as awareness of voting is also spread in neighborhoods.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice I

  1. **Title - Attendance Management**

2. Objectives

Regular attendance of the student results in better understanding of the subject as it is presented through different methods and the concepts are made clear through discussions. Besides this the teacher also satisfies the queries of the students relating to the students, thus presenting broader prospective of the topic other than the textbook. Attending class also provides an opportunity to enhance ethical thinking, group discussions, extempore, talks etc.

3. The context

Right from the beginning of the session, the students are advised to attend classes regularly and attain at least 75% attendance. If the attendance is below this, they shall not be permitted to appear in their exams. This practice spreads awareness among the students and they try their best not to miss classes.

4. The Practice

Attendance registers are maintained by every teacher of the college. Regular attendance in every class is entered in these registers. At the end of the month, the attendance of every student is evaluated which is visible to the students and their guardians. Students with short attendance are thereby notified to make up for the same. Before the exams, final attendance lists are generated and displayed wherein the students with short attendance are informed to cover up their attendance with written tutorials in their respective departments. In this respect, medical certificates are also taken into consideration if the student is absent due to some ailment.

5. Evidence of success

This practice brings about the consciousness among the students regarding their attendance. They become alert and view their attendance. There are a large number of students in every class and practical laboratories. The participation of students in regular activities of the college is appreciable. The performance of the standards in the exams is also found to be good as compared to those students whose attendance is short.

Best Practice – II

1. Title of the Practice: Spreading Awareness about Various Scholarships Schemes of State and Central Government.

2. Objective of the Practice:

To increase number of students graduating from rural area by spreading awareness about Various Scholarship schemes of state and central government. When the government informs about the filling of scholarship forms immediately forms are get filled up by the students on Maha D.B.T. portal. This portal is available in English and Marathi language. It helps the students to manage their higher education expenses. Scholarship is given to all liable students.

3. The Context:

To provide the right of education to economically backward students who stays away from

Education stream because of lack of awareness about various schemes of government related to

Scholarships. Every student gets their ID and password to fill up the application form. Without going to the office of the Maharashtra government students can get enroll themselves for scholarships.

4.   The Practice:

The various activities to make students aware about scholarship schemes of state and central Government have been conducted as well as students were guided about Do's and Don'ts of scholarship form filling. We have observed that, because of sessions conducted, Institute is witnessing increase in Reserve category student's admissions as well as economically backward students every year.

5.   Evidence of Success: It is observed that students benefitting from scholarship provided by state and central government has notable count as tabulated below:-

Academic Year	Number of Students benefitted by Scholarship
2017-2018	00
2018-2019	01
2019-2020	15
2020-2021	25
2021-2022	39
Total	79

6. Problems Encountered and Resources Required:

To bring seriousness among the students of the deadlines, documents required is difficult task.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within

1000 words

Response:

The college of Home-Science D. K. Mahila Mahavidyalaya kurkheda Affiliated to Gondwana University Gadchiroli was established by D.K. Health and welfare society Chichgarh Dist. Gondia (sadak / Arjuni dist-Gondia) in 2013. It is situated in tribal, rural and socioeconomically backward area. The institute always tried to provide quality education to poor pupils and to uplift their career. The vision of the college states **"Women empowerment through quality education for tribal and naxal affected areas"** This vision is realized through the curricular, co-curricular and extra-curricular activities of the college. Experienced teaching faculty, conductive environment of the institution ensures holistic development of girls.

The institution provides all kinds of Assistance to students to acquire knowledge and develop skills. The knowledge of computers and other skills is imparted by the institution. They are encouraged to use internet for updating their knowledge. Detailed studies on women issues are incorporated in the curriculum. The institution aims at all-round personality development of students. A personality development, confidence building activities and value added courses to ensure their growth. The college has an active NSS which contribute for the society. Personal counseling is done by parent teacher guardian. We go to student's homes and motivate them for education. The college also felicitates women parents of students during world women day. We included the excluded of society i.e. marital women. We have given opportunity for education. Economically poor student are provided with financial support for Admission & Examination fees. Student travels from nearby village, few students are given financially support for travel pass.

Physical fitness and nutritional status assessment of all student and employees done in college. Institute Conducts "Swachhata Pandharwada" every year to imbibe culture of cleanliness. On the occasion of Raksha Bandhan Rakhi making competition was held in the college. During covid-19 mask were made and distributed in the community and vaccination was done in college for student, staff and also for outsiders.

*The main thrust area of the institute is women empowerment through its varied courses. T*he college inculcates its core values to empower the women students in the following ways:-

- Our college is supporting skill enhancement courses through value added course.
- The college has many core committees namely women development cell, cultural committee which conducts various activities and encourage student to participate. These activities focus on the overall development of the student thereby empowering them as responsible citizen of the nation.
- After graduation these students gets opportunity in the field of higher education or working professionals.
- These students financially benefited by GOI Scholarship schemes.
- Our college organizes special lectures, seminars and workshops to expertise knowledge and skills from outside institutions and organization.
- After completion of their degree the student are eligible for getting employment/ self-employment.

The college has adopted technology-based methods of teaching and learning, and efforts are made to

provide students with the latest information technologies. The faculty members have been encouraged to attend faculty development programmes to keep themselves abreast of the latest developments in the teaching-learning process. Thus all these efforts of the institution prepare girls to face the responsibilities and challenges of life successfully.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The institution is working based on the slogan to achieve the specific goals. The different academic programs encourage the student to gain knowledge and skills that helps in getting job and self employment opportunities and to face various competitive exams.

"Home Science is not mere cooking but a wonderful subject taught with scientific background in an artistic way with humanitarian point of view"

- To empower students through various programs by inculcating knowledge on health and socio-economic issues, education and environment.
- To implement effective and efficient teaching leaming process.
- Being environmental concerned, wide range of environment awareness activities are organised by NSS.
- College has been a pioneer in organizing various extension and outreach activities which are proving beneficial to develop students leadership skills.
- The percentage of women in higher education is increasing with the motivation and counseling of the students as well as parents in nearby areas.
- The staff is making every effort to bring all women into the mainstream and get education for the upliftment of women.
- Door-to-door counseling is offered at the beginning of the session every year. The efforts taken by the staff have resulted in an increase in student enrolment.
- The college is preparing for UGC recognition and grants by undergoing the 2(F) and 12(B) processes.

Concluding Remarks :

D.K. Mahila Mahavidyalaya Kurkheda affiliated to Gondwana University Gadchiroli, established in the year 2013 offers bachelor degrees in unique subjects in the field of Home Science for the rural, tribal and socio-economically deprived students. The institution strives for personality development of students which is evident in academic progress, achievement and various extension activities. Extension activities of the college bring awareness in public health, hygiene, environmental awareness and cleanliness. . The college was started with the main vision "Women empowerment through quality education for tribal and naxal affected areas" in the field of Home Science. The nation in general and the state in particular is facing a serious problem of unemployment even though the youths are highly educated. Hence the institution aims to open skill-based system of education which is more vocal in present times. Recently the institution has taken an important initiative to establish skill based education. Thus the college fulfils its vision as the students particularly the girls become more determined and confident in facing the future and fulfilling their dreams as the college gives much importance to the development and betterment of women education.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
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69	22	00	00	00 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
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69	23	00	00	00	 Remark : As per clarification received from HEI, DVV input is recommended.
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 106 Answer after DVV Verification: 88 Remark : As per the clarification received from HEI, the certificates for the project work are not provided, thus DVV input is recommended for the number of the students undertaking field work only.
1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website* Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies Remark : As per clarification received from HEI, DVV input is recommended.
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to**

be considered)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
89	83	73	35	41

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
89	83	73	33	41

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
120	120	120	120	120

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
100	100	100	100	100

Remark : As per clarification received from HEI, DVV input is recommended.

2.1.2 | *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
86	79	73	34	40

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
45	45	42	24	24

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
120	120	120	120	120

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
60	60	60	60	60

Remark : As per clarification received from HEI, DVV input is recommended.

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

2.4.1.1. **Number of sanctioned posts year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	11	11	11

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
07	07	09	09	07

Remark : As per clarification received from HEI, and excluding the Librarian and Physical director, DVV input is recommended.

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
04	04	04	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
04	03	03	00	00

Remark : As per clarification received from HEI, DVV input is recommended.

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

06	07	03	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
08	04	00	00	00

Remark : As per clarification received from HEI, DVV input is recommended.

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>06</td><td>02</td><td>02</td><td>00</td><td>00</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>01</td><td>00</td><td>00</td><td>00</td><td>00</td></tr></table> Remark : As per clarification received from HEI, DVV input is recommended.
3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.* 3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>08</td><td>02</td><td>05</td><td>00</td><td>00</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>06</td><td>01</td><td>03</td><td>00</td><td>00</td></tr></table> Remark : As per clarification received from HEI, DVV input is recommended.
3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative*

	research during the last five years. Answer before DVV Verification : Answer After DVV Verification :00 Remark : As per clarification received from HEI, No activity have been conducted under an MoU during the assessment period, thus MOUs are not functional, thus DVV input is recommended.
4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years* 4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
0.61	0.44	0.69	2.99	2.64 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
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0.36	0.25	0.51	3.80	0.70	 Remark : As per clarification received from HEI, DVV input is recommended.
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
0.36	0.18	0.20	0.53	0.19 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
0.36	0.25	0.18	0.25	0.18	 Remark : As per clarification received from HEI, DVV input is recommended.
5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases* 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance**

3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per clarification received from HEI, DVV input is recommended.

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
04	00	00	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
04	00	00	00	00

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
04	00	00	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
16	00	02	00	00

Remark : As per clarification received from HEI, DVV input is recommended.

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
02	03	04	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

| 02 | 03 | 02 | 00 | 00 |

Remark : As per clarification received from HEI, DVV input is recommended.

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
05	05	05	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
05	01	00	00	00

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
03	00	00	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
07	07	07	07	07

Remark : As per clarification received from HEI, DVV input is recommended.

6.5.2	**Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : B. Any 3 of the above
Answer After DVV Verification: C. Any 2 of the above
Remark : As per clarification received from HEI, DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2.32	1.43	1.80	4.87	5.90

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
35.41	18.26	4.86	13.53	5.96